

MINUTES OF REGULAR MEETING

Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, August 11, 2020

1016 Hwy. 12
Rio Vista, CA 94571

Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:09 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

PUBLIC COMMENTS

There were no public comments.

MANAGERS REPORT

Burials that took places are as follows: July 27 at Shiloh was Ross Vitalie, July 30 at Shiloh was Patricia Facaracci, July 31 at RV was Allen Gornto and Aug. 7 at RV was Ellis Gillman.

INTERMENT & BURIAL DOCUMENTS

The Board reviewed the documents. It was MSP (Becky Burch/Lana Cates) to approve the documents as amended. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

EMPLOYEE HANDBOOK

The Board reviewed a policy for the Employee Handbook for employees who are volunteer fighters and are absent during a scheduled work shift. It was MSP (Jean Rubier/Jim Monahan) to approve the documents as amended. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

BUDGET FOR 2020-2021

The Board reviewed the Budget for 2020-2021. It was MSP (Becky Burch/Jean Rubier) to approve the Budget. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting of July 14, 2020.

It was MSP (Becky Burch/Jim Monahan) to approve the minutes of the July 14, 2020 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The board reviewed the accounts payable for July 2020. It was MSP (Jean Rubier/Lana Cates) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier. The vote was unanimous.

Accounts Payable for July 2020 - See Attached

MEMBERS REPORT

There was nothing to report.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 11:05 A.M.

The presiding Director of the September 8, 2020 meeting hereby certifies that the Above minutes were approved as read or corrected.