

MINUTES OF REGULAR MEETING

Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, July 14, 2020

1016 Hwy. 12
Rio Vista, CA 94571

Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier (present VIA Teleconferencing), Trustee; and Joana Rodriguez, Manager.

PUBLIC COMMENTS

There were no public comments.

CEMETERY 360

Jimmy Pinocchio gave a presentation on his background as a Civil Engineer and how he started his Cemetery360 Company which produces ground level images that are taken throughout the cemeteries. The images will be incorporated on the cemetery's website for virtual tours, memorial pages, maps and sales. Jimmy also spoke about WebCemeteries who he is partnered with in regards to their website software.

MANAGERS REPORT

There were no burials to report. Shiloh shop was broken into on June 24, 2020. Power tools and an air compressor were taken and the loss was estimated at \$400-. The cemetery sign will need to be fixed. Keith is working on updating Legacy Mark Software Mapping. Manager working on new Authorization of Interment forms, looking to purchase a fireproof file cabinet and a new scanner/copier. Also need to make adjustments to the salaries on Patriot Software.

EMPLOYEE HANDBOOK

Tabled

BUDGET FOR 2020-2021

Tabled

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting of June 9, 2020. It was MSP (Jean Rubier/Lana Cates) to approve the minutes of the

June 9, 2020 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The board reviewed the accounts payable for June 2020. It was MSP (Jean Rubier/Becky Burch) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier. The vote was unanimous.

Accounts Payable for June 2020 - See Attached

MEMBERS REPORT

Becky Burch mentioned that there was an area where headstones were flooded and also when watering by the highway water was running down the hill. Richard Dana mentioned fence boards that needed to be fixed at Collinsville. Jean Rubier mentioned about looking into getting an Auditor to audit the checking account from January 2019 thru April 2020.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 12:21 A.M.

The presiding Director of the August 11, 2020 meeting hereby certifies that the above minutes were approved as read or corrected.