

MINUTES OF REGULAR MEETING

Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, June 9, 2020

1016 Hwy. 12
Rio Vista, CA 94571

Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier, Trustee and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

PUBLIC COMMENTS

There were no public comments.

MANAGERS REPORT

Manager reported that the regular cemetery maintenance has resumed. Both the Solano County Health Department and attorney Robert Hunt were contacted in regards to this matter. There were no burials to report. Manager reached out to Solano County Auditor Melinda Ingram to find out the deadline and process for the budget. Discussed staff going on fire calls and how to handle pay when they are out a day. It was recommended that we seek legal from attorney Robert Hunt on this matter. For support from Legacy Mark for cemetery mapping we would have to pay a fee. Looking into a new mapping software from Webcemeteries who is partnered with Jimmie Pinocchio from Cemetery360 out of Sacramento. Will obtain proposal for next meeting.

PROBATION COMPLETION

Manager Joana Rodriguez successfully completed her 90 probation period and now will receive her pay increase from \$30.00 to \$32.00 and hour. It was MSP (Becky Burch/Jim Monahan) to approve for the pay increase. Roll Call: Richard Dana (yes), Lana Cates (yes), Jean Rubier (yes), Becky Burch (yes) and Jim Monahan (yes). The Vote was unanimous.

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting of May 12, 2020. It was MSP (Jean Rubier/Jim Monahan) to approve the minutes of the May 12, 2020 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Jean Rubier (yes), Lana Cates (yes) and Becky Burch (yes). The vote was unanimous.

The Board reviewed the minutes of the special meeting of May 18, 2020. It was MSP (Becky Burch/Lana Cates) to approve the minutes of the May 18, 2020 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Jean Rubier (yes), Lana Cates (yes) and Becky Burch (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The board reviewed the accounts payable for May 2020. It was MSP (Becky Burch/Jean Rubier) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Jean Rubier (yes), Lana Cates (yes) and Becky Burch (yes). The vote was unanimous.

Accounts Payable for May 2020 - See Attached

MEMBERS REPORT

Richard Dana mentioned that one of the signes out at Collinsville fell and needs to be fixed. He also mentioned that his tombstone needs to be installed. Jim Monahan mentioned that his tombstone needs to be relocated from the pathway. Lana Cates asked about still doing the teleconferencing for the Board Meetings and it was determined that we would still continue that way based on the current recommended Shelter-In-Place Orders.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 10:25 A.M.

The presiding Director of the July 14, 2020 meeting hereby certifies that the above minutes were approved as read or corrected.