

MINUTES OF REGULAR MEETING

Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, January 14, 2020

1016 Hwy. 12
Rio Vista, CA 94571

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Richard Dana; Present: Jim Monahan; trustee, Jean Rubier; trustee, Lana Cates; trustee, and Becky Burch; trustee.

MANAGERS REPORT

Becky Burch let the Board know that they needed to go by F & M Bank and update their signature card.

REMOVE FIXED ASSET

Lana Cates/Jean Rubier made a motion to remove the old excavator from our fixed asset list in order to sell it. The vote was unanimous.

PERSONNEL

Jim Monahan/Jean Rubier made a motion to give Keith Lansdowne a pay increase to \$30 per hour, retroactive to 1/1/2020. The vote was unanimous.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting of December 10, 2019. It was MSP (Jim Monahan/Lana Cates) to approve the minutes of the December 10, 2019 meeting as read. The vote was unanimous.

The Board reviewed the minutes of the special meeting of December 16, 2019. It was MSP (Jean Rubier/Jim Monahan) to approve the minutes of the December 2, 2019 meeting as read. The vote was unanimous.

The Board reviewed the minutes of the special meeting of January 6, 2020. It was MSP (Jim Monahan/Lana Cates) to approve the January 6, 2020 meeting as read. The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The board reviewed the accounts payable for January 14, 2020. It was MSP (Jean Rubier/Lana Cates) to approve the following account payable as amended. The payroll needs to be updated without Rosanne's earnings. The vote was unanimous.

F&M Bank (Payroll taxes)	\$5,394.98
F&M Bank (Payroll)	\$15,426.66
Ace Hardware	\$919.79
PG&E	\$266.23
Richard Dana	\$300.00
Jean Rubier	\$300.00
Jim Monahan	\$300.00
Becky Burch	\$300.00
Lana Cates	\$300.00
Solano County Auditor/Controller(Nov. Ins)	\$35.00
Solano County Fleet Operation	\$392.83
MDRR (garbage)	\$59.44
AT&T wireless	\$97.03
Security Systems Unlimited	\$66.98
Frontier	\$351.16
City of Rio Vista	\$860.42
PERS	\$2,576.51
Kaiser Permanente	\$3,529.71
GPS Technologies	\$39.90
MVP Safety	\$200.00
Becky Burch	\$1,500.00
Napa Auto Parts	\$29.38
Patriot Software	\$77.00
USPS	\$112.00
Streamline	\$150.00
Staples	\$73.28
Valley Truck and Tractor	\$3,015.03
Apple Store	\$2,122.42
MVP Training	\$105.00
3D Plumbing	\$500.00
CAPC	\$2,910.00
Accounts Payable for December 10, 2019	\$49,073.09

MEMBERS REPORT

Jean Rubier suggested that one of our trustees should belong to one of the clubs in town and have dues paid by the district.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 11:15.

The presiding Director of the January 14, 2020 meeting hereby certifies that the the above minutes were approved as read or corrected.