

MINUTES OF REGULAR MEETING

Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, May 12, 2020

1016 Hwy. 12
Rio Vista, CA 94571

Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier, Trustee and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

PUBLIC COMMENTS

There were no public comments.

MANAGERS REPORT

Manager reported that Form 700 (Statement of Economics Int.) was completed. Signing Authority Form for 2019/20 year with the county is being updated. Karly from Target Solutions setting up for training courses. Lana & Jean will then be able to complete the Ethnic training. Accounts Payable accounting will be monthly instead of mid month. Two burials: Tamara C. Paulson May 6 and Everett Anderson on May 11. If a situation arises where an individual purchased plots with no receipt check receipts on hand or check with Darren Stewarts Chapel.

REVIEW OF MINUTES FROM PRIOR MEETING

The Board reviewed the minutes of the regular meeting of April 14, 2020. It was noted that Jean Rubier, Trustee's name was inadvertently left off from roll call. It was MSP (Jean Rubier/Jim Monahan) to approve the minutes of the March 10, 2020 meeting as read and corrected. Roll Call: Beck Burch (yes), Lana Cates (yes), Richard Dana (yes), Jean Rubier (yes) and Jim Monahan (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The board reviewed the accounts payable for May 2020. It was MSP (Becky Burch/Lana Cates) to approve the following account payable. Roll Call: Becky Burch (yes), Lana Cates (yes), Richard Dana (yes), Jean Rubier (yes) and Jim Monahan (yes). The vote was unanimous.

Accounts Payable for May 2020 - See Attached

MEMBERS REPORT

Becky Burch mentioned minutes don't need to be signed. Richard Dana received a call from Leila Mazo about the lack of maintenance on cemetery grounds during Mother's Day. Richard Dana requested a special meeting on Monday, May 18 @ 10 a.m. to discuss the possibility of resuming regular cemetery maintenance.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 10:30 A.M.

The presiding Director of the May 12, 2020 meeting hereby certifies that the the above minutes were approved as read or corrected.