

## MINUTES OF REGULAR MEETING

Rio Vista-Montezuma Cemetery District

10:00 A.M.  
Tuesday, September 8, 2020

1016 Hwy. 12  
Rio Vista, CA 94571

**Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:**

### **CALL MEETING TO ORDER/ROLL CALL**

Meeting was called to order at 10:09 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

### **PUBLIC COMMENTS**

There were no public comments.

### **MANAGERS REPORT**

August 16, tree branches fell in the cemetery and Campbell's Tree service to cut down. September 1 a service was held at Shiloh for Kristel Williams then buried out of state. Melinda from County started her audit. September 10, weather permitting, Eric from Cemetery360 to take pictures. California Assoc. Public Cemetery-Annual Conference Survey 2021 discussed.

### **GANN APPROPRIATION LIMIT & RESOLUTION 2020-2021**

The Board reviewed the document amounts for the limits and the resolution. It was MSP by (Becky Burch/Jim Monahan) to accept the 2020-2021 GANN Appropriations Limits and Resolution. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

### **ENDOWMENT FUND**

Tabled

### **APPROVAL OF MINUTES**

The Board reviewed the minutes of the special meeting of July 17, 2020.

It was MSP (Becky Burch/Jim Monahan) to approve the minutes of the July 17, 2020 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

The Board reviewed the minutes of the regular meeting on August 11, 2020. It was MSP (Jim Monahan/Lana Cates) to approve the minutes of August 11, 2020 as read. Roll Call:

Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean

Rubier (yes). The vote was unanimous.

The Board reviewed the minutes of the special meeting of August 21, 2020. It was MSP (BeckyBurch/Jean Rubier) to approve the minutes of the August 21, 2020 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

#### **APPROVAL OF ACCOUNTS PAYABLE**

The board reviewed the accounts payable for August 2020. It was MSP (Jean Rubier/Jim Monahan) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier. The vote was unanimous.

**Accounts Payable for August 2020 - See Attached**

#### **MEMBERS REPORT**

There was nothing to report.

#### **ADJOURNMENT**

There being no further business to come before the board, the meeting was adjourned at 10:27 A.M.

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The presiding Director of the October 13, 2020 meeting hereby certifies that the above minutes were approved as read or corrected.