

## MINUTES OF REGULAR MEETING

Rio Vista-Montezuma Cemetery District

10:00 A.M.  
Tuesday, October 13, 2020

1016 Hwy. 12  
Rio Vista, CA 94571

**Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:**

### **CALL MEETING TO ORDER/ROLL CALL**

Meeting was called to order at 10:00 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

### **PUBLIC COMMENTS**

There were no public comments.

### **MANAGERS REPORT**

There was a burial for Scott Richard Moore on October 10 and Lowell Minick on October 12 in Rio Vista. Eric from Cemetery360 was out to film on September 25. Discussed Public Cemetery Alliance mini conference survey. Talked about possibly increasing the price for Saturday burials. It was noted thru deposit reviews that there wasn't a reimbursement completed and sent to County for the Imprest account. As part of the new website project there is a need for some history and pictures of all three cemeteries.

### **GANN APPROPRIATION LIMIT & RESOLUTION FY 2017-18, 2018-19 2019-20, 2020-21**

The Board reviewed the document amounts for the limits and the resolution. It was MSP by (Becky Burch/Jim Monahan) to accept the GANN Limit Resolution No. 2017-18, 2018-19, 2019-20, 2020-21. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

### **ENDOWMENT FUND**

Tabled

### **APPROVAL OF MINUTES**

The Board reviewed the minutes of the regular meeting on October 13, 2020. It was MSP (Jim Monahan/Jean Rubier) to approve the minutes of the October 13, 2020 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

**APPROVAL OF ACCOUNTS PAYABLE**

The board reviewed the accounts payable for September 2020. It was MSP (Becky Burch/Lana Cates) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier. The vote was unanimous.

**Accounts Payable for September 2020 - See Attached**

**MEMBERS REPORT**

There was nothing to report.

**ADJOURNMENT**

There being no further business to come before the board, the meeting was adjourned at 10:45 A.M.

---

The presiding Director of the November 10, 2020 meeting hereby certifies that the above minutes were approved as read or corrected.