

MINUTES OF REGULAR MEETING

Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, December 8, 2020

1016 Hwy. 12
Rio Vista, CA 94571

Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:14 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

PUBLIC COMMENTS

There were no public comments.

MANAGERS REPORT

Currently working with the County on getting reimbursement for January 2020 Expenses to the Imprest account. Received an email from Bob Hunt in regards to the questionnaire the District received from the Civil Grand Jury on Solano County-wide District consolidation. Working with the Solano County Auditor to establish new Future Care of the Cemetery Account. The District's website is set to go live soon. Golden State Risk Management Authority is offering a number of Zoom trainings for the beginning of 2021. County Auditor Melinda Ingam reported that the current audit is still under review. Still working on updating Legacy Mark Software.

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting on November 10, 2020. It was MSP (Becky Burch/Jim Monahan) to approve the minutes of the November 10, 2020 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The board reviewed the accounts payable for November 2020. It was MSP (Jim Monahan/Lana Cates) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier. The vote was unanimous.

Accounts Payable for November 2020 - See Attached

MEMBERS REPORT

Jim Monahan made mention of the signage looking good at Collinsville.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 10:38 A.M.

The presiding Director of the January 12, 2021 meeting hereby certifies that the above minutes were approved as read or corrected.