

MINUTES OF REGULAR MEETING

Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, April 13, 2021

1016 Hwy. 12
Rio Vista, CA 94571

Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

PUBLIC COMMENTS

There were no public comments.

MANAGERS REPORT

There was one burial on March 18 for Beverly Stevenson and on March 22 for Harold DeVine and out at Shiloh for Clyde Gregg. California Poppies were planted along the fence by the cemetery office. Round-up was sprayed at all three locations for weeds. Staff completed adjustments on 18 headstones. We received our first submission from the District's website contact page from Donna Lucas looking for burial pricing and availability to her existing plots.

RULES AND REGULATIONS

The Board reviewed the Rules and Regulations dated February 5, 2019 and accepted the update to them. It was MSP (Jean Rubier/Lana Cates) to approve the updated Rules and Regulations. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

PERFORMANCE EVALUATION FORM

The Board reviewed the Performance Evaluation Form for Groundskeeper and accepted with a few minor changes. It was MSP (Becky Burch/Jim Monahan) to approve the Performance Evaluation Form for Groundskeeper with changes. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting on March 9, 2021.

It was MSP (Becky Burch/Jean Rubier) to approve the minutes of the March 9, 2021 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The board reviewed the accounts payable for March 2021. It was MSP (Jim Monahan/Lana Cates) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

Accounts Payable for March 2021 - See Attached

MEMBERS REPORT

Jim Monahan made mention of the good lighting out at Shiloh. Richard Dana asked if anyone had seen the California Association of Public Cemeteries Spring 2021 Newsletter which had an article that Robert Hunt wrote titled "Who Can You Inter?" Richard mentioned that it would be good to address Policies and Procedures for interment qualifications at the next meeting.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 10:43 A.M.

The presiding Director of the May 11, 2021 meeting hereby certifies that the above minutes were approved as read or corrected.