

MINUTES OF REGULAR MEETING

Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, May 11, 2021

1016 Hwy. 12
Rio Vista, CA 94571

Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

PUBLIC COMMENTS

There were no public comments.

MANAGERS REPORT

There was a burial for Faye Hausauer on April 16 and Betty Issacs on April 28. Rick Carter of Carter Drilling repaired the pump out at Collinsville. Approximately 25 more headstones were straightened, two of them being concrete pads. We are currently on the M's for mapping, with a lot of corrections being done. The Public Cemetery Alliance is offering a one day seminar on Wednesday, June 16 in Visalia. Need to work with Jean Rubier to get her harassment training completed.

POLICIES AND PROCEDURES FOR INTERMENT

In light of the recent article titled Who Can You Inter? by Robert Hunt in the CAPC Newsletter, the Board asked Manager Joana Rodriguez to reach out to Mr. Hunt for guidance and assistance on a written Policies and Procedures for Interment.

PERFORMANCE EVALUATION FORM

The Board reviewed the Performance Evaluation Form for Foreman. It was MSP (Jean Rubier/Jim Monahan) to approve the Performance Evaluation Form for Foreman. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting on April 13, 2021.

It was MSP (Jean Rubier/Lana Cates) to approve the minutes of the April 13, 2021 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes) and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The board reviewed the accounts payable for April 2021. It was MSP (Jim Monahan/Jean Rubier) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes) and Jean Rubier (yes). The vote was unanimous.

Accounts Payable for April 2021 - See Attached

MEMBERS REPORT

Jim Monahan reported that Collinsville looks fabulous. Richard Dana asked to find out what the status was on the road from the company from Fairfield. Richard will try to locate a contact number and give to Manager. Jean Rubier mentioned about looking into having a nice bathroom/bridal changing room out at Shiloh. Jean felt it could increase the number of wedding rentals that we have.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 10:47 A.M.

The presiding Director of the June 8, 2021 meeting hereby certifies that the above minutes were approved as read or corrected.