

MINUTES OF SPECIAL MEETING
Rio Vista-Montezuma Cemetery District

10:00 A.M.
Wednesday, August 4, 2021

1016 Hwy. 12
Rio Vista, CA 94571

Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

**SALARY SCHEDULE FOR FULL TIME EMPLOYEES:
GROUNDSPERSON/FOREMAN/MANAGER**

The Board reviewed and approved that all newly hired full time employees will be eligible for medical/dental/vision commencing on the first of the month following their 30 day hire date. It was MSP by (Jean Rubier/Jim Monahan) to approve the the commencing period. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

The Board reviewed and approved the Salary Schedule step increases for full time Groundsperson/Foreman/Manager. It was MSP by (Becky Burch/Lana Cates) to approve the Salary Schedule with Groundsperson/Foreman/Manager salary increases commencing and effective August 1, 2021. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes).

All salary increases going forwarded, based on performance evaluations, will be effective July 1st of the District's Fiscal Year.

This years Performance Evaluations will take place in August 2021 and commencing each year thereafter in March. The Board will hold a meeting to evaluate the Manager

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 10:44 A.M.

The presiding Director of the August 10, 2021 meeting hereby certifies that the above minutes were approved as read or corrected.