

MINUTES OF REGULAR MEETING

Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, July 13, 2021

1016 Hwy. 12
Rio Vista, CA 94571

Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

PUBLIC COMMENTS

There were no public comments.

MANAGERS REPORT

There was a burial for Angie Burris on June 9 and Crysus Beaver II on June 29 and Steve Palfy on July 7 at Shiloh.

Louie Cardona's last day as grounds person will be July 28.

Will need to hire a new grounds person next.

The 2010 Ford Ranger will be requiring some major repairs which will be costly.

Did a complete audit of the 200 niches.

Public Cemetery Alliances seminar has been rescheduled for November 3, in Visalia.

California Association of Public Cemeteries annual Education Seminar will be held on October 8 & 9 in San Luis Obispo.

Golden State Risk Management Authority training conference will be held on October 14 & 15 in Sacramento.

Steve Wood and Brian Edinger from GSRMA stopped by on July 9. They looked at the shop and commented on how neat, clean and organized it was. They also took pictures of how shops should look.

Possible Workmans Comp claim on June 28. Employee able to resume work.

Markers for niches were discussed with the possibility of a security deposit and a deadline requirement for getting niches marked.

RULES AND REGULATIONS

The Board reviewed the update to the Interment and Endowment Care Fee.

It was MSP (Jean Rubier/Jim Monahan) to approve the update per person on the

Interment and Endowment Care Fee. Roll Call: Richards Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

MELINDA S. INGRAM, CPA

The Board reviewed the proposal from Melinda S. Ingram for the purpose of Melinda performing the 2019/20 & 2020/21 biennial audit. It was MSP (Becky Burch/Lana Cates) to approve the biennial audit being performed by Melinda. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting on June 8, 2021. It was MSP (Jim Monahan/Lana Cates) to approve the minutes of the May 11, 2021 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes) and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The board reviewed the accounts payable for June 8, 2021. It was MSP (Lana Cates/Jim Monahan) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

Accounts Payable for June 2021 - See Attached

MEMBERS REPORT

Jean Rubier complimented Manager and Foreman on how they were ensuring staffs health and safety came first during the occasional summer hot spells. Jean also mentioned that for now the possible bathroom remodel out at Shiloh should be tabled. Richard Dana made mention of how nice Collinsville was looking.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 11:03 A.M.

The presiding Director of the August 10, 2021 meeting hereby certifies that the above minutes were approved as read or corrected.

