

## MINUTES OF SPECIAL MEETING

Rio Vista-Montezuma Cemetery District

10:00 A.M.  
Tuesday, July 27, 2021

1016 Hwy. 12  
Rio Vista, CA 94571

**Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:**

### **CALL MEETING TO ORDER/ROLL CALL**

Meeting was called to order at 10:00 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

### **SALARY SCHEDULE FOR FULL TIME EMPLOYEES: GROUNDSPERSON/FOREMAN/MANAGER**

The Board discussed the Salary Schedule for full time employees - Groundsperson/Foreman/Manager and tabled for Special Meeting until further information was obtained and documented on the Salary Scheduled.

The Board reviewed the Groundsperson, Groundsperson/Operator and Operator/Mechanic Job Description for the Salary Schedule. The Board requested that under Education on the Job Descriptions that High School Graduate be removed. It was MSP by (Jean Rubier/Beck Burch) to approve as amended the Job Descriptions. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

### **ADJOURNMENT**

There being no further business to come before the board, the meeting was adjourned at 10:48 A.M.

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The presiding Director of the August 10, 2021 meeting hereby certifies that the above minutes were approved as read or corrected.