

MINUTES OF REGULAR MEETING

Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, August 10 2021

1016 Hwy. 12
Rio Vista, CA 94571

Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

PUBLIC COMMENTS

There were no public comments.

MANAGERS REPORT

There was a burial for Earl Hansen on July 20, Viola Loucks and Charles Heesch on August 4. Viola Loucks family commented on how well kept and nice the cemetery grounds look. Also Dan and Naomi Riddle commented on how nice and well kept the grounds looked. Staff straightened 12 more headstones. Keith is on the R's for mapping. Working with WebCemeteries on the lay of the land for each cemetery. Working on getting maps from LAFCO that define the District's boundaries.

BUDGET FOR 2021-2022

The Board reviewed the Budget for 2021-2022.

It was MSP (Becky Burch/Jean Rubier) to approve the Budget for 2021-2022.

Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

PERFORMANCE EVALUATION FORM

The Board reviewed the Performance Evaluation Form for Manager.

It was MSP (Jim Monahan/Lana Cates) to approve the Performance Evaluation Form.

Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

RECESS TO CLOSED SESSION

RECONVENE TO OPEN SESSION

REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION

Chairman Richard Dana reported that the Board conducted a Performance Evaluation of the District Manager. Nothing else.

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting on July 13, 2021.

It was noted that Cyrus Beaver's name was spelled incorrectly.

It was MSP (Jean Rubier/Jim Monhan) to approve the minutes of the July 13, 2021 meeting as read and corrected. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

The Board reviewed the minutes of the special meeting on July 27, 2021.

It was MSP (Becky Burch/Jean Ruber) to approve the minutes of the July 27, 2021 meeting minutes as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

The Board reviewed the minutes of the special meeting on August 4, 2021.

It was MSP (Becky Burch/Lana Cates) to approve the minutes of the August 4, 2021 meeting as read. Roll Call: Richard Dana (yes), Jim Monhan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The board reviewed the accounts payable for July 2021. It was MSP (Jean Rubier/Jim Monahan) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

Accounts Payable for July 2021 - See Attached

MEMBERS REPORT

Jean Rubier asked about an update on the roadway in the back behind Abel's Collision Center that Robert Karn had been paid for starting the process.

Richard Dana asked about the status of finding a new truck to replace the Ford Ranger that is in need of some major repairs.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 11:09 A.M.

The presiding Director of the September 14, 2021 meeting hereby certifies that the above minutes were approved as read or corrected.