

MINUTES OF REGULAR MEETING
Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, February 13, 2024

1016 Hwy 12
Rio Vista, CA 94571

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Becky Burch; Present: Richard Dana, Trustee; Jim Monahan, Trustee; Jean Rubier, Trustee; Shelly Landi, Trustee; Melinda Ingram, CPA and Joana Rodriguez, Manager

PUBLIC COMMENTS

No Public Comments

AUDIT FOR FISCAL 2021/2022 AND 2022/2023 YEARS

Melinda Ingram, CPA spoke to the Board on the District's audit that she recently completed. She went over what she had reviewed and allowed for questions from the Board. Melinda noted that there were no finds to report and she thanked Manager Joana Rodriguez for her assistance throughout the audit process. She also spoke to the Board on the particulars involved in investing of monies for the District.

MANAGERS REPORT

There was a burial for Beverly Church on January 17, Deborah and Paul LaCroix on January 24, Robert Hodges at Shiloh on January 30, Michael McClean on February 8 and Anthony Kimmins Jr. on February 9. Shay Clay from Priority West recently completed maintenance work on the District's lowering device. Shay commended the staff on the good care they were taking of the lowering device. The Conex box is ready for delivery, however we are waiting for better weather so that it can be delivered. Out at Collinsville an old pepper tree fell with the recent bad storms and damaged the bench that was dedicated to Patricia Gates. The recent vehicle purchase for the District has finally been completed. There will be a training seminar in Visalia on April 10th.

FORM 700 CONFLICT OF INTEREST

Manager asked that the Board sign, date and return the completed Form 700 Conflict of Interest so they can be mailed out.

BYLAWS

The Board reviewed the existing Bylaws with additions by Attorney Bob Hunt. It was MSP (Jean Rubier/Richard Dana) to approve the Bylaws with the noted and discussed additions and deletions/corrections. Roll Call: Richard Dana (yes), Jim Monahan (yes), Becky Burch (yes), Jean Rubier (yes), and Shelly Landi (yes). The vote was unanimous.

APPROVAL OF MINUTE

The Board reviewed the minutes of the regular meeting on January 9, 2024. It was MSP (Jim Monahan/Jean Rubier) to approve the minutes of the January 9, 2024 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Becky Burch (yes), Jean Rubier (yes) and Shelly Landi (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The Board reviewed the accounts payable for January 2024. It was MSP (Richard Dana/Shelly Landi) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Becky Burch (yes) and Jean Rubier (yes), and Shelly Landi (yes). The vote was unanimous.

Accounts Payable for January 2024 - See Attached

MEMBERS REPORT

Jean Rubier thanked the staff for assisting with the burial of her brother-in-law.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 11:40 A.M.

The presiding Director of the March 12, 2024 meeting hereby certifies that the above minutes were approved as read or corrected.