

MINUTES OF SPECIAL MEETING
Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, December 17, 2024

1016 Hwy. 12
Rio Vista, CA 94571

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Becky Burch;
Present: Jim Monahan, Trustee; Jean Rubier, Trustee; Shelly Landi, Trustee;
Wes Stewart, Trustee and Joana Rodriguez, Manager

PUBLIC COMMENTS

No public comments

MANAGERS REPORT

There were no burials since the last meeting. On December 3, 2024 the Board of Supervisors approved the reappointment of Jim Monahan, Becky Burch and Shelly Landi and the appointment of Wes Stewart to Rio Vista-Montezuma Cemetery Board. The new memorial bench for Collinsville Cemetery has arrived and will be placed out at the cemetery along with a plaque memorializing Patricia Gates and Richard Dana. One of the District's John Deere riding mowers needed a new motor. Groundskeepers Kent Power, Cheyenne Dana, Kacy Bowers Jr. and Manager Joana Rodriguez traveled to the Galt/Arno Cemetery on December 6 for a training day. Supervisor Mitch Mashburn is available on Wednesday, January 15, 2025 at 10:00 a.m. to meet with the Board in regards to the Local Agency Formation Commission Municipal Service Review.

SOLANO COUNTY SIGNING AUTHORITY FY 2024/25 & F&M BANK SIGNATURE CARDS

Obtained everyone's signatures for the signing authority and signature cards.

URN VAULT TO THE FEE SCHEDULE

The Board discussed adding the cost of \$100.00 for Urn Vaults to the Fee Schedule. It was MSP (Jean Rubier/Shelly Landi) to add \$100.00 for Urn Vaults to the Fee Schedule. Roll Call: Jim Monahan (yes), Becky Burch (yes), Jean Rubier (yes), Shelly Landi (yes) and Wes Stewart (yes).
The vote was unanimous.

SOLANO LOCAL AGENCY FORMATION COMMISSION (LAFCO) MUNICIPAL SERVICE REVIEW

The Board discussed the most recent email sent by Tyra Hays, who is the Project Specialist for Solano LAFCO. Tyra mentioned that the Cemetery District MSR draft was being taken in a slightly different direction. The Board ask Manager Joana Rodriguez to find out from Tyra what was inferred by the MSR taking a different direction and report back at the next meeting.

APPROVAL OF MINUTES

The Board reviewed the minutes of the special meeting on November 5, 2024. It was MSP (Jean Rubier/Jim Monahan) to approve the minutes of the November 5, 2024 meeting as read. Roll Call: Jim Monahan (yes), Jean Rubier (yes) and Shelly Landi (yes). Becky Burch (absent on November 5). The vote was unanimous.

The Board reviewed the minutes of the regular meeting on November 12, 2024. It was MSP (Jim Monahan/Becky Burch) to approve the minutes of the November 12, 2024 meeting as read. Roll Call: Jim Monahan (yes), Becky Burch (yes), Jean Rubier (yes) and Shelly Landi (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The Board reviewed the accounts payable for November 2024. It was MSP (Shelly Landi/Jim Monahan) to approve the following account payable. Roll Call: Jim Monahan (yes), Becky Burch (yes), Jean Rubier (yes) Shelly Landi (yes) and Wes Stewart (yes). The vote was unanimous.

Accounts Payable for November 2024 - See Attached

MEMBERS REPORT

Becky Burch gave the approval for a couple of gift baskets to be made to take when the District attends the California Association of Public Conference in March. Becky also mentioned that there will be a special meeting to be held on Wednesday, January 15, 2025 with Supervisor Mitch Mashburn.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 11:01 A.M.

The presiding Director of the January 14, 2025 meeting hereby certifies that the above minutes were approved as read or corrected.

