

MINUTES OF REGULAR MEETING  
Rio Vista-Montezuma Cemetery District

10:00 A.M.  
Tuesday, July 12, 2022

1016 Hwy. 12  
Rio Vista, CA 94571

**Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:**

**CALL MEETING TO ORDER/ROLL CALL**

Meeting was called to order at 10:00 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

**PUBLIC COMMENTS**

No Public Comments

**MANAGERS REPORT**

We had a burial for Eric Kuykendall at Shiloh on June 17. Having pump issues out at Collinsville. Public Cemetery Alliance will be hold a seminar on August 31 in Santa Maria. California Association of Public Cemeteries Educational Seminar will be held on October 7 and 8 in South Lake Tahoe. Golden State Risk Management Authority will hold their annual conference in Corning on October 20 and 21. Manager Joana Rodriguez has been working on completing all necessary paperwork for the end of Fiscal Year 2021/22.

**GREEN BURIALS**

Looking at legal and liabilities issues associated with Green Burials and permits, if any, that may need to be obtained.

**ELECTION OF OFFICERS**

The Board discussed the position of Chairperson. It was MSP (Jean Rubier/ Richard Dana) to elect Becky Burch as the new Chairperson on the Board.  
Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

The Board discussed the position of Vice Chairperson. It was MSP (Becky Burch/ Jean Rubier) to elect Jim Monahan as the new Vice Chairperson on the Board.  
Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes).

## **APPROVAL OF MINUTES**

The Board reviewed the minutes of the special meeting on June 9, 2022.

It was MSP (Becky Burch/Lana Cates) to approve the minutes of the June 9, 2022 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes).

The vote was unanimous.

The Board reviewed the minutes of the regular meeting on June 14, 2022.

It was MSP (Jean Rubier/Jim Monahan) to approve the minutes of the June 14, 2022 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes).

The vote was unanimous

## **APPROVAL OF ACCOUNTS PAYABLE**

The board reviewed the accounts payable for June, 2022. It was MSP (Jean Rubier/Lana Cates) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

**Accounts Payable for June 2022 - See Attached**

## **MEMBERS REPORT**

It was mentioned that Keith Lansdowne was working on getting someone out to fix the pump out at Collinsville.

## **ADJOURNMENT**

There being no further business to come before the board, the meeting was adjourned at 10:51 A.M.

---

The presiding Director of the August 9, 2022 meeting hereby certifies that the above minutes were approved as read or corrected.