

MINUTES OF REGULAR MEETING
Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, June 14, 2022

1016 Hwy. 12
Rio Vista, CA 94571

Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Richard Dana; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Becky Burch, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager. All were present VIA Teleconferencing.

PUBLIC COMMENTS

No Public Comments

MANAGERS REPORT

There was a burial for Arlene Pierini out at Shiloh on May 16. There was an issue with the flagpole rope and RV Fire Department was unable to assist but Capmbell's Tree Service was able to come out and get the job done. We are currently working on several water leaks that have appeared throughout the cemetery.

GREEN BURIALS

Manager Joana Rodriguez reported that she recently traveled to Davis Cemetery along with Cheyenne Dana, Kent Power and Kacy Bowers Jr. to learn more on Green Burials. Davis does Hybrid Green Burials because they reseed the ground for turf and allow placement of traditional monuments. Jean Rubier mentioned that reseeding versus having a dirt mound was probably the best option due to the wind factor. In addition to obtaining further information on Green Burials, details such as location, pricing, rules/regulations, etc. all need to be considered.

SIGNING AUTHORITY/CONTACT LIST SOLANO COUNTY FISCAL YEAR 2022-2023

Manager Joana Rodriguez mentioned that following the meeting she needed everyone to sign the Signing Authority/Contact List for the new Fiscal Year 2022/2023.

GSRMA POLICY COVERAGE FOR 2022-2023

It was reported that the amount for the 2022-2023 years coverage will be \$37,246.00.

SALARY SCHEDULE FOR FULL TIME EMPLOYEES

The Board reviewed the Salary Schedule step increases for full time employees. It was MSP by (Jean Rubier/Jim Monahan) to eliminate footnote of Beyond Step 5 *Cost of Living Increase and add Steps 6 thru Step 10 with monetary increase consistent with Step 1 thru Step 5 and add footnote Annual Evaluations of Performance to determine raise increase. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

RECESS TO CLOSED SESSION

RECONVENE TO OPEN SESSION

REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION

Chairman Richard Dana reported the Board conducted a Performance Evaluation of the District Manager. Nothing else.

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting on May 10, 2022. It was MSP (Jean Rubier/Jim Monahan) to approve the minutes of the May 10, 2022 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The Board reviewed the accounts payable for May, 2022. It was MSP (Jim Monahan/Lana Cates) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

Accounts Payable for May 2022 - See Attached

MEMBERS REPORT

Jean Rubier asked if there were any updates on when Camacho Mechanical would start the installation of the HVAC system out at the Shiloh Chapel. There was nothing at that time to report.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 11:08 A.M.

The presiding Director of the July 12, 2022 meeting hereby certifies that the above minutes were approved as read or corrected.

