

MINUTES OF REGULAR MEETING
Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, November 12, 2024

1016 Hwy. 12
Rio Vista, CA 94571

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Becky Burch;
Present: Jim Monahan, Trustee; Jean Rubier, Trustee; Shelly Landi, Trustee
Joana Rodriguez, Manager and Kaitlyn Scott Moxon, Vacaville Museum

PUBLIC COMMENTS

No public comments

KAITLYN SCOTT MOXON FROM VACAVILLE MUSEUM

Kaitlyn Scott Moxon, who is a curator for Vacaville Museum, spoke to the Board about an exhibit that she is currently working on. The exhibit is titled "The Art of Death" and Kaitlyn is seeking assistance from all Solano County Cemeteries on obtaining historical information, artifacts and pictures. The exhibit will be on display at the Vacaville Museum from June 14 thru November 8.

MANAGERS REPORT

There was a burial for Charles LaBue on October 10 and William Cabral on October 29. The new Kubota tractor was delivered on November 1 by Dolk Tractor. The District received \$4,000- for the trade-in of the John Deere Tractor bringing the total purchase cost of the Kubota tractor to \$25,146.69. The Solano County Cemetery District MSR scheduled for October LAFCO Commission meeting was canceled. Tyra Hayes from LAFCO will notify the District once a new date has been scheduled. River Rats Septic came out November 1 to clean out the septic tank in Rio Vista. ADT alarm and surveillance was installed at Shiloh and Rio Vista Cemeteries on November 7. Amy Sharp from Supervisor Mitch Mashburn's office is working on the reappointments for Jim Monahan, Becky Burch and Shelly Landi as well as the appointment of Wes Stewart to the District. The staff will be attending the Galt Training Day on December 6. The California Association of Public Cemeteries 67th annual conference will be held in Seaside in March 2025.

CALTRANS PAVEMENT REHABILITATION AT STATE ROUTE 12

The Board reviewed the revised Caltrans Pavement Rehabilitation contract with the new start and finish dates.

It was MSP (Becky Burch/Jean Rubier) to approve the revised Caltrans Pavement Rehabilitation contract.

Roll Call: Jim Monahan (yes), Becky Burch (yes), Jean Rubier (yes) and Shelly Landi (yes). The vote was unanimous.

AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

The Board discussed the need for having an Automated External Defibrillator.

It was MSP (Jean Rubier/Shelly Landi) to approve the purchase of an AED. Roll Call: Jim Monahan (yes), Becky Burch (yes),

Jean Rubier (yes) and Shelly Landi (yes). The vote was unanimous.

APPROVAL OF MINUTES

The Board reviewed the minutes of the regular meeting on October 8, 2024.

It was MSP (Jim Monahan/Shelly Landi) to approve the minutes of the September 10, 2024 meeting as read. Roll Call: Jim Monahan (yes), Becky Burch (yes), Jean Rubier (yes) and Shelly Landi (yes).

The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The Board reviewed the accounts payable for October 2024. It was MSP (Jim Monahan/Becky Burch) to approve the following account payable.

Roll Call: Jim Monahan (yes), Becky Burch (yes), Jean Rubier (yes) and Shelly Landi (yes). The vote was unanimous.

Accounts Payable for October 2024 - See Attached

MEMBERS REPORT

Becky Burch informed everyone that due to a conflict with dates December's Board meeting will be held on Tuesday, December 17 at 10:00 a.m. Following the meeting there will be a Christmas luncheon at The Point Restaurant for Board and staff.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 11:05 A.M.

The presiding Director of the December 17, 2024 meeting hereby certifies that the above minutes were approved as read or corrected.