

MINUTES OF REGULAR MEETING
Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, November 8, 2022

1016 Hwy. 12
Rio Vista, CA 94571

Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Becky Burch; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Richard Dana, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager.

PUBLIC COMMENTS

No Public Comments

MANAGERS REPORT

There was a burial for Elizabeth Lawler on November 1.
Those attending the PCA & GSRMA Conference in Corning and receiving the AB 1825 Unlawful Harassment Training Certificate and AB 1234 Compliant Ethics Training Certificate were Keith Lansdowne, Foreman along with Trustee's Richard Dana, Jim Monahan, Becky Burch and Jean Rubier.
Mark Marshal from GSRMA conducted a CPR class at the cemetery office on Wednesday, October 26. Those receiving their CPR Certificates were Cemetery staff Keith Lansdowne, Kent Power, Kacy Bowers Jr., Joana Rodriguez, and Trustee's Richard Dana, Jim Monahan, Becky Burch and Jean Rubier.
Received an email from Bob Hunt thanking everyone for the retirement card.
Manager Joana Rodriguez still working with Melinda Ingram on the District's audit for FY 2019/2020 & 2020/2021. It was discussed and agreed to have the Cemetery's Christmas Party and gift exchange once again this year at The Point Restaurant.

LOWERING DEVICE (TABLED)

Need to check with County Counsel Bernadette Curry regarding this item before moving forward.

APPROVAL OF MINUTE

The Board reviewed the minutes of the regular meeting on October 11, 2022. It was MSP (Jean Rubier/Richard Dana) to approve the minutes of the October 11, 2022 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The board reviewed the accounts payable for October 2022. It was MSP (Jim Monahan/Lana Cates) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

Accounts Payable for October 2022 - See Attached

MEMBERS REPORT

Jean Rubier mentioned that she likes the way the agendas and minutes are being completed.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 10:45 A.M.

The presiding Director of the December 13, 2022 meeting hereby certifies that the above minutes were approved as read or corrected.