

MINUTES OF REGULAR MEETING
Rio Vista-Montezuma Cemetery District

10:00 A.M.
Tuesday, September 13, 2022

1016 Hwy. 12
Rio Vista, CA 94571

Meeting held under the modified teleconferencing rules authorized by Governor's Executive Order N-29-20:

CALL MEETING TO ORDER/ROLL CALL

Meeting was called to order at 10:00 A.M. by Chairman Becky Burch; Present: Jim Monahan, Trustee; Lana Cates, Trustee; Richard Dana, Trustee; Jean Rubier, Trustee; and Joana Rodriguez, Manager.

PUBLIC COMMENTS

No Public Comments

MANAGERS REPORT

There was a burial for Shirley Paolini at Shiloh on September 9. Trustee's Richard Dana, Jim Monahan, Becky Burch and Jean Rubier along with Foreman Keith Lansdowne and Manager Joana Rodriguez attended the Public Cemetery Alliance educational training in Santa Maria on August 31. Golden State Risk Management Authority is providing CPR classes \$20- per person. Under GSRMA Crime Policy (acts in lieu of) may be used to fulfill the required bonding requirements for the District. It was recommended by GSRMA to check with legal counsel regarding specific requirements for the bonding coverage.

GREEN BURIALS

Manager contacted Trey Stickland who is the Manager for Solano County Resource Management Department Environmental Health Division. Trey said that Environmental Health does not have any jurisdiction/requirements over cemeteries. Trey also spoke with a Planner from the Planning Department who indicated that the cemetery districts do not require a Use Permit. Trey mentioned contacting the Central Valley Regional Water Quality Control Board.

CALTRANS PAVEMENT REHABILITATION AT STATE ROUTE 12

Manager contacted Alex Mockus from Caltrans. Caltrans is looking to rent Parcel 643421-1 which is 315 square feet of property on the cemetery grounds. The agreement with Caltrans would be for a temporary construction easement which would expire 6-30-2025. Alex would be the one coming out and appraising the parcel.

TRANSFER OF REAL PROPERTY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF RIO VISTA TO THE CITY OF RIO VISTA

Manager reached out to Melinda Ingram in regards to the transfer and Melinda said the only effect the transfer of the parcel will have is some additional income for the District. Sent an email to Mr. Hickey, Rio Vista City Manager. Received an email back from Phil Carter, Interim City Manager saying that Mr. Hickey had retired. He stated that the Chairman would need to sign off on the agreement and then returned it to City Hall. The Board discussed the documents received and said it was in the District's interest to agree with the transfer.

APPROVAL OF MINUTE

The Board reviewed the minutes of the regular meeting on August 9, 2022. It was MSP (Jean Rubier/Jim Monahan) to approve the minutes of the August 9, 2022 meeting as read. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

APPROVAL OF ACCOUNTS PAYABLE

The board reviewed the accounts payable for August, 2022. It was MSP (Richard Dana/Lana Cates) to approve the following account payable. Roll Call: Richard Dana (yes), Jim Monahan (yes), Lana Cates (yes), Becky Burch (yes) and Jean Rubier (yes). The vote was unanimous.

Accounts Payable for August 2022 - See Attached

MEMBERS REPORT

Nothing to report.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 11:14 A.M.

The presiding Director of the October 11, 2022 meeting hereby certifies that the above minutes were approved as read or corrected.